



Please return filled form to grandhyatt.nashville@royalproductions.com

Show Name _____	Show Dates _____ to _____
Company Name _____	On-Site Contact _____
Booth # _____	On-Site Cell _____

Payment/Billing Information



Card Type _____	Billing Address _____
Card Number _____	Billing City, State, Zip _____
Name on Card _____	Exp Date _____
Billing Email _____	CCV _____
Billing Phone _____	Signature _____

Signature Must Be Cardholder's

The credit card listed above will be used for all charges. Cancellations must be received 48 hours prior to set-up, or no refund will be allowed. Charges to group master account can be arranged through the Convention Services Department.

All orders are a one-time event charge unless specified

Signed order must be received 10 days prior to set-up to receive advance rate

Electrical Service	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
20a 120v Outlet (Service to Booth Only)		\$200	\$222	\$0.00
Please call 615-622-4045 for custom or additional power requests				
Internet Service	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
Wireless Internet Connection (per Device)		\$63	\$70	\$0.00
Wired Internet Connection @ 15Mbps		\$315	\$350	\$0.00
25' Ethernet Cable		\$27	\$30	\$0.00
5-Port Network Switch 10/100		\$135	\$150	\$0.00
Audiovisual Equipment	Qty	Adv. Rate	Std. Rate	Equipment/Service Total
22" Computer Monitor (Table Stand)		\$270	\$300	\$0.00
43" TV (Table Stand)		\$774	\$860	\$0.00
60" TV (Floor Stand)		\$1,350	\$1,500	\$0.00
70" TV (Floor Stand)		\$1,620	\$1,800	\$0.00
42" Monitor with Touchscreen		\$1,000	\$1,200	\$0.00
Flipchart Package		\$189	\$210	\$0.00
Easel		\$54	\$60	\$0.00
Powered Speaker/ Wired Microphone		\$360	\$400	\$0.00
USB Webcam		\$135	\$150	\$0.00
Laptop (Windows 10)		\$405	\$450	\$0.00
25' Extension Cord		\$32	\$35	\$0.00
Power Strip (6-plug)		\$32	\$35	\$0.00
BesTek Charging Station (8-plug, 4-USB)		\$72	\$80	\$0.00
Please call 615-622-4045 for any equipment not listed				

Labor:
 Less than \$1,000 Subtotal = \$50 \$1,000 to 1,499 Subtotal = \$75
 \$1,500 to \$1,999 Subtotal = \$100 \$2,000 to \$2,499 Subtotal = \$130
 \$2,500 to \$2,999 Subtotal = \$160 \$3,000 to \$3,499 Subtotal = \$200
 \$3,500 to \$3,999 Subtotal = \$250 *Greater than \$4,000 Subtotal = \$300

*Exceptions may apply based on Scope of Work

Macros Must be Enabled for Automatic Calculations

Subtotal	\$	-
Labor	\$	-
26% Service Charge	\$	-
9.25% State Tax	\$	-
Total	\$	-

Customer Signature _____ Date _____