THE SCHOOL DISTRICT OF LEE COUNTY’S INSTRUCTIONAL MATERIALS PROCUREMENT PROCESS

The School District of Lee County has developed an instructional materials adoption process that is revolutionizing the way they approach interacting with vendors. To do this, the Academic Services and Technology Departments agreed and supported the decision to only adopt materials that meet both teaching and learning as well as technical requirements. Today, the School District of Lee County says that 40% of their vendors use Learning Tools Interoperability® (LTI®), 90% use OneRoster™, and the goal for next year is to increase those numbers to 75% for LTI, 100% for OneRoster and 70% for Thin Common Cartridge® (CC®) and Question and Test Interoperability® (QTI®).

Prerequisite Decisions and Commitments

There are several areas Lee County identified which are critical to the success of their procurement process.

- Develop and distribute district vision for instructional technology
- Articulate the district hardware and software ecosystem for vendors
- Provide a list of prohibited technologies
• Design a digital content integration roadmap
Vendor Interaction Timeline

- **Initial Meeting**
  - Early Fall
  - Hold initial meeting to describe district vision, share digital ecosystem, discuss non-negotiables and disclose the digital content integration roadmap. Require all vendors to sign an agreement indicating they will adhere to interoperability requirements and provide their timeline for achieving those requirements. Remove from consideration any vendors who cannot meet the technical requirements.

- **Evaluate Products**
  - Late Winter/Early Spring
  - Evaluate vendor products against technical and teaching and learning requirements to narrow the candidate field.

- **Recommendations**
  - Late Fall/Early Winter
  - Early Spring
  - Academic Services identifies which products will be recommended for board approval.

- **Board Approval**
  - April
  - Board of Education meets to adopt instructional materials.

- **Install Product**
  - May/June
  - Approved vendors provide full production environment in preparation for data loads in July.